

School Volunteers

The goals a school volunteer program are to: 1) increase parent involvement in public education; 2) encourage schools to use other pools of volunteers including students, senior citizens, service clubs and businesses; 3) provide assistance to classroom teachers and other educators; and 4) improve communication between the schools and the communities they serve.

A school volunteer is a person who donates time, energy, or talent to various phases of school programs under the direction of school district personnel.

At the principal's request, volunteers may assist in the following ways:

- A. Advocacy/Advisory - serving on committees or task forces; advising on special projects; consulting on certain issues.
- B. Instructional Support - curriculum and classroom-related activities; motivational programs; materials and program development; enrichment programs.
- C. Support Services - cafeteria, health, clerical, instructional materials, and audiovisual services.
- D. And other ways that the principal deems appropriate.

Volunteers may be recruited from many different populations including parents, community members, senior citizens, community agencies, high school and post-secondary students.

Requirements

Any volunteer who MIGHT have unsupervised access to Albuquerque Public Schools' students must have a background clearance through the APS Background/Fingerprinting department. The volunteer may achieve this through the following process:

1. Obtain a VOLUNTEER CONFIDENTIALITY FORM from the school site with the Principal's signature verifying the request.
2. Produce this form along with a picture ID and a \$34.00 cashier's check, money order, or credit card (no personal checks or cash will be accepted) to the Background/Fingerprinting Department at 6400 Uptown Blvd. Ste 105 between the hours of 8:00 am and 4:00 pm.
3. The clearance will be emailed directly to the school site. The volunteer will be notified via email or a telephone call.