

**Public Academy for Performing Arts
Governing Council Minutes (Draft)
Minutes of June 16, 2009**

Voting Members Present: Tom Moore, Roger Miller, Doug Redfield, Randy Costales, and Amy Anderson

Quorum Achieved: Yes. There are 5 voting members

Non-Voting Members:

Members Absent: Su Hudson, Ed Torrez, Gloria Rodriguez, and John Grassham

Guests: Tamara Henderson, Valerie Scott and Rhonda Lovato

Agenda Item 1 – Convene Meeting Roll Call for Quorum

5 voting members present. Quorum achieved

Agenda Item 2 – Approval of Agenda

Motion: Roger Miller
Seconded: John Grassham
Unanimously passed

Agenda Item 3 – Approval of Minutes for the 6/15/09 GC Meeting

Motion: Doug Redfield
Seconded: John Grassham
Unanimously passed

Agenda Item 4 – Open Forum

Valerie Scott, PAPA Co-Founder

- Tamara Henderson was present at the 5/18/09 GC Meeting. Her name should be added to the minutes as present.
- What date did the legal ad run in the Albuquerque Journal regarding PAPA's budget?
- The March playbill stated that a townhall meeting would be held on March 16, 2009. It was postponed to April 16, 2009, but parents and the public were not informed of the change.
- Reminder - Albuquerque Theatre Guild membership renewal is due.
- Valerie would like to see an internal audit discussion on the next agenda.

Agenda Item 9 – Principal Report

See attached report

Agenda Item 5 – Finance Report and BARS

Internal Bars 2009-047-014, 2009-047-015, 2009-047-016, 2009-047-017, 2009-047-018, and 2009-047-019 were approved as presented.

Motion to Approve Internal Bars: Doug Redfield

Seconded: Randy Costales

Unanimously Passed

External Bars: 001-047-0809-0030-I and 001-047-0809-0029-I were approved as presented.

Motion External Bars: Doug Redfield

Seconded: Roger Miller

Unanimously Passed

Budget Balance as of 6/9/09: \$108, 664.00

Projected Carry Over: \$86,289.00

Additional Idea B: \$22,000.00

Reviewed 10 journal entries.

Agenda Item 6 – GC Treasurer Position

Tom Moore wanted to thank Doug Redfield, GC Treasurer, on behalf of the council as he leaves the state to take a new job. Doug Redfield is the current Treasurer, one of two check signers and a GC parent member. The GC will need to fill this position immediately. Amy Anderson will fill the GC Treasurer position temporarily (2 months).

Motion to have Amy Anderson serve as temporary Treasurer: Randy Costales

Seconded: Doug Redfield

Unanimously Passed

The GC would like to re-qualify Gloria Rodriguez as a GC Parent Member which would leave a community member position open. She is currently a community member but she is the grandmother of a PAPA student.

Agenda Item 7 – Policy Committee Update

Postponed – Add to July Agenda

Agenda Item 8 – Foundation Update

Postponed – Add to July or August Agenda

Agenda 10 – Approve Principal Evaluation Form

Roger Miller presented the Handbook for Evaluation of the Principal of the Public Academy for Performing Arts based on the Highly Objective Uniform Statewide Standard of Evaluation (HOUSSE) for Principals and Assistant Principals in the State of New Mexico dated April 2009.

Summary of the Evaluation to approve

Motion to Approve Handbook: Amy Anderson

Seconded: Roger Miller

Unanimously Passed

Roger Miller presented the NM Principal Summative Evaluation form for PAPA.

Motion to approve the NM Principal Summative Evaluation form: Roger Miller

Seconded: Randy Costales

Unanimously Passed

**Agenda 11 – Closed Session under NMSA 1978 10-15-1(H)
Complete Principal Evaluation Form**

Motion to go into closed session: Amy Anderson

Seconded: Randy Costales

Roll Call – Unanimously Passed

No notes, votes or actions were taken during closed session, and that only the items stated on the agenda were discussed.

GC completed Principal Evaluation Form

**Agenda 12 – Closed Session under NMSA 1978 10-15-1(H)
Present Principal Evaluation Report to Principal**

Motion to go into closed session: Amy Anderson

Seconded: Roger Miller

Roll Call – Unanimously Passed

No notes, votes or actions were taken during closed session, and that only the items stated on the agenda were discussed.

GC presented Principal Evaluation Report to Principal

Agenda Item 13 – Adjourn

Motion: Amy Anderson
Seconded: Roger Miller
Unanimously passed

Minutes respectfully submitted by Jackie Danfelser