

**Public Academy for Performing Arts  
Governing Council Minutes  
Minutes of March 16, 2009**

Voting Members Present: Tom Moore, Roger Miller, Doug Redfield, Amy Anderson,  
Gloria Rodriguez, John Grassham

Quorum Achieved: Yes. There are 6 voting members present.

Non-Voting

Members Present: Su Hudson, Ed Torrez

Members Absent: Randy Costales

Guests: Valerie Scott, Mary Lou Turner, Cindy Baird, Martin  
Baird, Julie Dexter, Tamara Henderson, Rhonda Lovato

Agenda Item 1 – Convene Meeting Roll Call for Quorum

6 voting members present. Quorum achieved.

Agenda Item 2 – Approval of Agenda

Motion: Amy Anderson

Seconded: Doug Redfield

Unanimously passed

Agenda Item 3 – Approval of Minutes for the 2/17/09 GC Meeting

Motion: Doug Redfield

Seconded: Amy Anderson

Agenda Item 4 – Open Forum

Valerie Scott

The agenda is not posted on website.

Valerie would like to have town hall meetings where parents, community members, administration and the GC can discuss issues at PAPA.

The Principal's contract was signed without the traditional evaluation of the principal. She is not questioning the end result just the process.

ILPs are very clear in the charter and they are not getting done. The charter is not a suggestion – it is a contract between PAPA and APS and ultimately PED to find a way to implement the charter.

## Agenda Item 5 - GC Retreat Scheduled for April 25, 2009

The GC Retreat will remain on the calendar for April 25, 2009 from 9:00 a.m. – 12:00 p.m. at Tom Moore's house. Roger Miller and Julie Dexter will help with the Agenda for the GC Retreat. The purpose of the retreat is to discuss the charter.

Dates to Remember:

April 14, 2009 EC Meeting 5:00 p.m. – 6:00 p.m.  
April 16, 2009 Finance Committee Meeting 5:30 p.m. – 9:00 p.m.  
April 20, 2009 GC Meeting 5:00 p.m. – 9:00 p.m.  
April 25, 2009 GC Retreat 9:00 a.m. – 12:00 p.m.

## Agenda Item 6 – GC Calendar

GC Calendar discussion should be added to GC Meeting Agenda every month or every other month to make sure the GC is on track.

Roger Miller would like to start the Long Range Planning Committee. It has not met since the Facilities Committee started to meet. Randy Costales should be involved in the Long Range Planning Committee.

## Agenda Item 7 – Facility Update

The Legislature is in session and has discussed changing the 2010 deadline to 2015 for all charter schools to be in a permanent location. It passed through the Senate Committee.

Danna Archuleta does not support PAPA purchasing the Hiland Theatre. Tamara and Roger met with Katherine Oppenheimer to discuss the Hiland Theatre. Her support was needed but she would not support PAPA purchasing the Hiland Theatre. NDI has a lease with the county. It was suggested that PAPA should research the property located just west of the Hiland Theatre. These buildings are all under the same ownership and are likely to be available. Roger Miller does not recommend that PAPA go in this direction because NDI is not going to do anything to improve the neighborhood.

Plan B is to design and build a brand new building. PAPA will be limited to what APS offers.

There is a possible opportunity to purchase the Kimo Theatre downtown. The City is looking for management for The Kimo. Roger Miller would like to see their Financial Statements. John Grassham has a history with the Kimo and will look into this opportunity. There is also property immediately west of the Kimo

Theatre just west of the Public Defenders Office in the old Sears Building.  
Parking may be an issue.

APS did not include a new building for PAPA in its stimulus package.

Tom Moore suggests that the Facilities Committee meet after the legislature convenes.

#### Agenda Item 8 – GC Secretary Vote

Randy Costales has agreed to act as Secretary for the PAPA Governing Council

Motion to appoint Randy Costales as Secretary of PAPA GC: Doug Redfield  
Seconded: Amy Anderson  
Unanimously Passed

#### Agenda Item 9 – Film Department – CNM Dual Credits

PAPA/CNM Dual Credits - Grub Graebner, Film Supervisor with the CNM film department, has agreed to partner with PAPA to provide 3-6 college credits to the Advanced Film students. Su Hudson is working with UNM to potentially work out the same dual credit option. She is getting a lot of recognition and news coverage for the PAPA film department. Su will be taking the film department to White Sands in Alamogordo where Chanel 4, The Alibi, Chanel 27 and the Albuquerque Journal will be covering the event.

#### Agenda Item 10 – Policy Committee Update

Administration would like to amend four policies. They are posted on the PAPA website for public comment.

The next policy committee meeting will be March 18, 2009 at 5:00 p.m.

##### **Policy #1**

##### **Current Charter Statement**

24. Withdrawal:

**A parent or guardian must accompany a student to withdraw from PAPA.** The parent/guardian will sign a withdrawal form, issued through the Registrar, which will be taken to each of the student's teachers. Teachers will check in all books and clear the student of all fees or fines prior to assignment of withdrawal grades. When all grades are obtained, the student will acquire the remainder of the checkout signatures and check out in the Registrar's Office.

##### **Proposed Revision**

Addition to above:

When a parent withdraws a student from PAPA, readmission is possible through the lottery process\*, the following year. Following a 10 day drop, readmission is possible through the lottery process\*, the following school year.

\*In either of these cases, sibling preference is not a consideration.

## **Policy #2**

### **Current Charter Statement**

#### **5. SANCTIONS**

5.1. In all cases, the sanction imposed should be proportional to the severity of the offense and may take into account the student's disciplinary history. Corporal punishment shall be prohibited. Outlined below are the most serious sanctions but any number of other consequences may ensue, including but not limited to curtailment of student privileges and appropriate counseling.

**Restitution:** A student may be required to pay for financial losses in a case of damaged property or injury or to otherwise perform activities designed to provide restitution for a violation.

**Detention:** A student may be required to remain inside or be otherwise restricted at times when other students are free for recess or to leave or be away from school.

**Probation:** A student may be placed on probation for a specific period of time during which the student is expected to make restitution, demonstrate improved behavior or other requirements. Failure to comply with the terms of probation may result in summary imposition of a pre-determined sanction.

**Temporary Suspension:** A student is separated from the school for a pre-determined period not to exceed 10 school days. The student may be required to make up the academic work that is missed during the period of suspension.

**Long-Term Suspension:** A student is separated from the school for a pre-determined period in excess of 10 school days.

**Expulsion:** Permanent separation from the school without the possibility of readmission.

### **Proposed Revision**

**Long-Term Suspension:** A student is separated from the school for a pre-determined period in excess of 10 school days.

Students subject to long term suspension will be disenrolled from the school. After completion of a long-term suspension a student may return to his/her neighborhood school, may reapply for the lottery, or explore alternative options. (APS-SHB 08-09)

## **Policy #3**

### **Current Charter Statement**

Student Activity Participation:

Students are encouraged to participate in extracurricular activities. This involvement helps students to become well rounded as individuals, acquiring experiences that cannot be taught in a classroom. The level of successful participation in these activities is important for Scholarships, applications, and recommendations by the faculty. Students and parents are required to sign the Student/Parent Performance

Agreement form at the beginning of the year. This form outlines the requirements for extracurricular activities. PAPA is a member of the New Mexico Activities Association and abides by its rules and regulations with reference to extracurricular and co-curricular activities.

- Interscholastic Eligibility: Scholastic Requirements NMAA – A student shall have passed a minimum of four (4) classes, not failed more than one (1), and have had a grade point average of 2.0 or better for the immediate previous progress report or grading period.
- All class work counted for eligibility must be acceptable for graduation.

- The grade point average is based on a 4.0 scale with an allowance for consideration of honors points, enriched and accelerated.
- If a student is out of school for a short or long-term suspension, they will not be allowed on campus and cannot take part in school related activities.
- All rules that apply to student behavior on campus and in the classroom apply to any student attending a school-sponsored activity. Even if the activity is after school and at another location, the students must behave in such a manner as to be a credit to PAPA. Any student participating in activities that discredits the school will not be allowed to attend future activities.
- On a field trip or activity trip where school transportation is being used and where the school is providing supervision, a signed parental permission form to attend the event will be required before the student is allowed to board the bus.
- Conduct on all vehicles and buses will be in accordance with all campus and classroom conduct requirements.

### **Proposed Revision**

Addition to above:

- Student conduct, grades and **attendance** shall be considered for participation in fieldtrips and/or other school related activities. Teacher recommendation will be upheld, if a student is failing a class or has excessive (unexcused or excused) absences of more than 10 per semester in any class.

### **Policy #4**

#### **Current Charter Statement**

The following is a general guideline for course offerings for grades 6 through 12 approved by the Governing Council. Course offerings guidelines for subsequent school years will be recommended by the Principal and approved and published by the Governing Council during February/March of the preceding school year.

*2002-2003 COURSE OFFERINGS GUIDELINES*

### **Proposed Revision**

Addition to the above:

*COURSE OFFERINGS GUIDELINES*

All incoming students will be required to take a **performing arts\*** class as one of their electives each year enrolled at PAPA.

- **Performing Arts: band, orchestra, dance, piano, guitar, choir and theatre.**

## Agenda Item #11 – Principal Report

See attached principal report

Additional item not on principal report was the substance abuse problem at PAPA. Currently, long term suspensions are the common solution for drug possession. PAPA works very closely with police officers when a drug issue arises. The GC was asked to think about canine clearance of dogs to sniff out drugs on the PAPA campus. The GC will have to vote on this item at another time. Add to a future agenda.

## Agenda Item #12 – Finance Report

Finance Committee met on March 10, 2009. Tom Moore, Randy Costales, Doug Redfield, Tamara Henderson, Rhonda Lovato and Jackie Danfelser were in attendance.

Reviewed bank recs, budget, journal entries and approved 6 internal bars. Cash balance is \$88,206.32

Motion to approve six Internal Bars

Motion: Doug Redfield

Seconded: Amy Anderson

Unanimously passed

Motion to approve External Bars #001-047-0809-0020-I – Increase Fund 27154 by \$2,006 which represents money received for Mentoring Program for beginning teachers.

Motion: Doug Redfield

Seconded: Roger Miller

Unanimously Passed

Motion to approve External Bars #001-047-0809-0021-I – Increase Fund 23000 by \$4,500 which represents additional activities revenues received as of 3/10/09.

Motion: Doug Redfield

Seconded: Amy Anderson

Unanimously Passed

April 20, 2009 GC Meeting Agenda

5:00-5:30 Regular Agenda

5:30-6:30 Discuss Budget

6:30-7:30 Public Comment

7:30-8:00 GC to Approve Budget and New Salary Schedule

Agenda Item #13 – Closed Session under NMSA 1978 10-15-1(H)

Review Principal Evaluation Forms for Staff, Principal's Self-Evaluation and Facility issues

Motion to go into closed session: Doug Redfield

Seconded: Gloria Rodriguez

Roll Call – Unanimously passed

No notes, votes or actions were taken during closed session, and that only the items stated on the agenda were discussed.

GC reviewed Principal Evaluation Summary

Agenda Item 13 – Adjourn

Motion: John Grassham  
Seconded: Amy Anderson  
Unanimously passed

Respectfully submitted by Jackie Danfelser